## Golf Risk Management Plan: Westfields Sports High School

**Name of school:** Westfields Sports High School  
**Name of principal:** Mr R Davis  
**Director of Sport:** Mrs J Kenny  
**Golf Coach:** Mr Brent Dale  
**Group/class:** Students in the golf talented sport program

### Risk Assessment Focus
Safe and effective programs for all students in the golf talented sports program.

<table>
<thead>
<tr>
<th>Task/Activity</th>
<th>Hazard Identification &amp; Associated Risk Type/Cause</th>
<th>Assess Risk* use matrix</th>
<th>Elimination or Control Measures</th>
<th>Assess Risk* post elim.</th>
<th>Who</th>
<th>When</th>
</tr>
</thead>
</table>
| Students changing in to practical gear for golf training | - Hygiene / Illness  
- Injury to student | 4  
5 | - Change rooms cleaned daily, hygiene practiced taught & encouraged  
- Change rooms monitored for damage  
- Single sex change rooms  
- Access to showers  
- Staff nearby and to announce when / if entering | 6 | Sport coaches | Prior to / and after training |
| Golf Training | - Injury to student/s including  
- Cuts & Abrasions  
- Bruising  
- Asthma  
- Broken Limbs | 5  
5  
5  
5 | - Warm up / Cool down  
- Explanation & Modelling of correct golf techniques  
- Question & Answer session on golf skills, techniques & etiquette  
- Student dress, including footwear, must comply with the requirements of the golf club or facility being used  
- Students are encouraged to have their own set of golf clubs, sufficient golf balls & tees; teachers are to ensure that equipment used is in good condition; clubs with smooth grips, loose heads & shaft irregularities must be repaired or replaced  
- Individual programs based on age & sequential development  
- Supervision of students whilst undertaking task  
- Staff with knowledge of first aid and /or first aid qualifications  
- A well equipped medical kit with Epipen available | 6 | Sport coaches  
Students | During Training |
### Supervision of Students

| Sup. Students | - Student Safety | 2 | - Police check  
| - Injuries to student/s including  
| • Cuts & Abrasions  
| • Bruising  
| • Asthma  
| • Broken Limbs  
| • Lightning Strike  
| • Anaphylaxis | | - Prohibited Persons Declaration  
| - Appropriate S & C Qualifications and/or Expertise  
| - Emergency Care  
| - Child Protection Training & Anaphylaxis Training  
| - Code of Conduct  
| - Principal & Director of Sport to oversee program & facility | | | 6 | Sport coaches | Prior / during & after training |
| | | | | | Students |
| | | - Written Parental Permission for participation in golf  
| | | - Instruction provided on golf safety & etiquette before participation  
| | | - During demonstration, students are instructed to hold onto the head of the club or lay the club on the ground to discourage swinging  
| | | - During practice, students instructed not to swing a club until they have been placed in a designated area clear of all other students; students are not to swing club while they have their backs to one another; students to be positioned three (3) metres apart; students waiting to hit should stand four (4) metres behind the line of those hitting; position left handers at the far right hand end of the hitting zone facing the target  
| | | - Students must not be in front of the designated hitting line  
| | | - Students must ensure that the area around them & the direction of the hit is clear of people before attempting any stroke  
| | | - All golf balls must be retrieved at the same time; ensure ball pickup is not commenced until all students have finished hitting; clubs must be left in the hitting area while balls are retrieved  
| | | - Play must be abandoned when lightning is in the area; students should be advised of the dangers of taking shelter under trees or metal shafted umbrellas during thunderstorms  
| | | - Students are to be instructed to use adequate sun protection, e.g. SPF30+ broad spectrum, water resistant sunscreen reapplied regularly, and a hat  
| | | - A well equipped medical kit with Epipen available  
| | | - Teacher regularly liaises the Golf Coach  
| | | - Principal & Director of Sport to oversee program & facility | | | 6 | Sport coaches | Prior / during & after training |

### Rehabilitation

| Rehab. | - Injury to student/s | 2 | - Consultation with Physiotherapist  
| - Modified Golf Program | | | 6 | Sport coaches | Prior / during & after training |
### Golf Facilities & Equipment

<table>
<thead>
<tr>
<th>Injury to student/s</th>
<th>2</th>
<th>Golf courses, driving ranges or approved practice areas are to be used; public parks must not be used</th>
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**Venue and safety information reviewed and attached:** Yes

**Plan prepared by:** J Kenny  
**Position:** Director of Sport  
**Date:** 4 April, 2013

**Prepared in consultation with:** A Kumar & B Dale  
**Position:** Golf Convener & Golf Coach

**Communicated to:** Teachers, coaches and parent/carers

**Monitor and Review** – Monitor the effectiveness of controls and change if necessary. Review the risk assessment if an incident or significant change occurs